



Date: March 04, 2025

**NOTIFICATION**

**Inviting Sealed Quotations for Supply and Installation of Inverter (Home UPS) to needy branches in Four regions i.e., Gudivada, Vijayawada, Tirupati, Madanapalle & Chittoor of Saptagiri Grameena Bank**

**Saptagiri Grameena Bank**, an RRB sponsored by Indian Bank, with an authorized capital of Rs.2000 Crores, is having 246 branches, spread over across Chittoor, Annamayya, NTR, Eluru, Tirupati and Krishna districts in the state of Andhra Pradesh. Of the 246 branches, 166 branches are in Rural, 59 are in semi-urban and 21 branches are in Urban areas.

Sealed quotations are invited from reputed vendors for supply and Installation of Batteries & Inverter to needy branches of Saptagiri Grameena Bank.

We are using 8 no. of Tubular / SMF Batteries to Online UPS (Electrical) at Branches, 3 no. of Tubular / SMF Batteries to Online UPS (Electrical) at ATMs and 2 no. of Tubular Batteries to Inverter (Home UPS) at Branches.

**The Items must have following minimum standard specifications:**

**a) Inverter**

Manufacturing	A renowned and pre-eminent manufacturer
Specification	Digital and Pure Sine wave
Battery System	24VDC – 2 Battery supported system
Capacity	Minimum of 1875VA
Warranty	Minimum 24 months
Delivery & Installation	Should be within 3 - 5 days from the date of purchase order

**Mandatory Technical qualifications for participating**

- The vendor is not supposed to have been blacklisted by any Government Department / Public Sector undertaking / Private Sector or any other agency during the last 3 (three) years. Undertaking letter needs to be enclosed (as per Annexure I).
- The vendor should be in the line of activity for at least 5 (five) years. Self-attested documentary proof duly signed by authorized signatory should be enclosed along with quote.
- Vendors should have valid GST Registration No. & it should be clearly mentioned in the quotation. Self-attested copy of the GSTN should be enclosed.
- Authorization letter from Product Manufacturer should be submitted.
- Product Manufacturer should have valid ISO 9001 & ISO 14001 / ISI certified.
- Self-attested copies of the certification should also be attached along with quotation.
- Vendor should be able to extend prompt services in our operational area.
- Each and every page should be signed by the vendor and affix seal also.

Security Deposit Specifications *	<ul style="list-style-type: none"> <li>➤ Non-interest bearing Security Deposit (SD) of Rs.25,000/- (Rupees Twenty five thousand only), towards defect liability period i.e., warranty period, should be remitted through NEFT / RTGS / IMPS for the credit of CA/c No. <b>88618083</b> IFSC – <b>SAGB0050001</b>, favoring Saptagiri Grameena Bank, HO: Chittoor.</li> <li>➤ No other mode of remittance would be entertained.</li> <li>➤ Technical Bid should also include UTR Number for having remitted the SD amount of Rs.25,000/-.</li> <li>➤ Technical Bids without particulars of SD would be rejected.</li> <li>➤ For successful vendor(s) SD amount will be paid after completion of defect liability period of the last supplied Batteries and / or Inverter during the agreed contract tenure.</li> <li>➤ For unsuccessful vendor(s), SD will be returned within 15 working days from the date of finalizing vendors.</li> <li>➤ Vendors are advised to incorporate bank particulars for return / refund of SD.</li> <li>➤ For those vendors who participate in the bid process, is selected as L1 &amp; fail to execute the order, the SD amount would be forfeited.</li> </ul>
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**\* Terms & Conditions for Waiver of Security Deposit for L1 Vendors:**

**1. Eligibility:**

- The waiver of the security deposit is applicable only to vendors who have previously secured an L1 (lowest bid) position for any item finalized in the last rate contract process.
- The vendor must be participating in the fresh notification for the said item to be eligible for the waiver.

**2. Previous Contract Compliance:**

- The vendor must have successfully fulfilled the terms of the previous rate contract without any defaults, disputes, or penalties.
- The performance of the vendor in the prior contract will be reviewed, and any discrepancies may disqualify them from receiving the waiver.

**3. Waiver Application:**

- Vendors seeking a waiver of the security deposit must submit a formal request during the bidding process.
- Documentary evidence of their L1 status in the previous rate contract and a statement of successful performance must accompany the application.

**4. Fresh Notification Participation:**

- The waiver is only valid for vendors participating in the fresh notification. Any deviation in terms of product, service, or delivery timelines will result in the waiver being revoked.

**5. Non-Transferability:**

- The waiver is vendor-specific and non-transferable. It cannot be applied to other entities or contracts.

**6. Exclusions:**

- Vendors who have had disputes, quality issues, or any form of non-compliance during the previous rate contract are excluded from availing of this waiver.

**7. Limited Scope:**

- The security deposit waiver applies only to the security deposit amount. All other financial and contractual obligations under the fresh notification will remain unchanged.

**8. Revocation Clause:**

- The waiver may be revoked if any discrepancies arise in the vendor's previous performance records, or if the vendor fails to meet the terms of the new contract at any stage.

**9. Right to Reject:**

- The procuring entity reserves the right to reject the waiver application at its discretion without assigning any reason.

**10. Notification of Waiver Approval:**

- Vendors will be notified in writing about the approval or rejection of the waiver application prior to the contract finalization process.





Terms & Conditions

- The sealed quotation **should be in Printed Form only**. Hand written quotations will NOT BE ACCEPTED and quote should be in Rupees only.
- Quote should be for the total price inclusive of base rate and GST as per Annexure – I (for illustration purpose only).
- For each item, vendor who has quoted least price will be selected as L-1.
- The bank may select multiple vendors for entering rate contract and becoming L-1 is not the only criteria.
- The selected vendors are required to supply and install the equipment at the place of our Branch premises mentioned in the purchase order. No transportation charges for delivery and installation will be paid.
- If L1 fails to supply the item(s) for any reason, the name of such vendor shall be kept under **Block List** and shall not be allowed to participate in future works of the Bank. Subsequently the order will be allotted to the other participant vendors, one who agrees to supply the item(s) at the rate quoted by L1 vendor.
- Applicant must agree for random testing of their products supplied to the bank at their own cost whenever Bank prefers. The place of testing would be decided by the Bank. All costs of testing including transportation and other expenses shall be borne by the vendor.
- Vendors may submit their application duly complete in all respects in a sealed envelope cover superscripted as "Quotation for Supply and Installation of Inverter" and this envelope should contain two separate envelopes superscripted as detailed below:

**Envelope 1: Technical qualification documents**

**Envelope 2: Price quote**

- Terms and conditions for warranty should be clearly specified and any complaint regarding Batteries and / or Inverter/UPS –Electrical (online) functionary should be resolved within 24 hours from the time of lodgment complaint. If any part(s) replacement requires, the same should be completed within 2 days. Beyond two days, vendor has to arrange an alternate to the Branch.
- If the price of the Inverter gets lower than the quoted price during the contract period then the vendor should charge as per the lowest price. If the price hikes, the rate contract amount only will be paid.
- If the capacity of the Inverter goes down by 75% of the actual capacity within warranty period the same needs to be replaced with new one at no additional cost.
- Bank reserves the right to reject any or all the quotations and stop the process at any point of time without assigning any reason whatsoever.
- The price will be valid for a period of 12 months or less as decided by the bank.
- Payment would be made only after satisfactory installation of Batteries and / or Inverter at branch / offices, duly certified by our Branch Managers / Regional Managers, i.e., **No advance payment** would be given and accepted rate will be paid, **only after completion of work**.
- The **last date for submission of sealed quotation is 14.03.2025, up to 03.00 pm** and the date & time of opening sealed Technical quotations is **14.03.2025 at 04.00 pm** and the date & time of opening sealed Price quotations is **14.03.2025 at 04.30 pm** at Saptagiri Grameena Bank, Head office, Chittoor.
- The sealed quotation should be dropped in box which is placed at Development Dept. Head office, Chittoor. Letter cover should be superscripted as "S G Bank - Development Dept.,- Quotation for Supply and Installation of Inverter" and reach the following address either by COURIER or by REGISTERED POST to,

GENERAL MANAGER  
SAPTAGIRI GRAMEENA BANK  
#4-2195/1-SG,  
HEAD OFFICE, 2<sup>ND</sup> FLOOR,  
SGB TOWERS, VELLORE ROAD,  
CHITTOOR – 517002.

- In case of query, please contact: Mr. Chaitanya Raj Ph: 8886644238 and/or Mr. Eswar Reddy Ph: 8886644258.

General Manager

Annexure – I (UNDERTAKING REGARDING BLACKLISTING/NON-DEBARMENT)

Annexure – II (PRICE QUOTE FORMAT)



**Annexure – I**

**FORMAT OF UNDERTAKING, TO BE FURNISHED IN COMPANY LETTER HEAD WITH REGARD TO  
BLACKLISTING/NON-DEBARMENT, BY ORGANIZATION**

**UNDERTAKING REGARDING BLACKLISTING/NON-DEBARMENT**

To

The General Manager  
Saptagiri Grameena Bank  
Head Office: Development / Security Department  
#4-2195/1-SG, 2<sup>nd</sup> Floor, SGB towers  
Vellore road, Chittoor-517002.

We here by confirm and declare that we, M/s \_\_\_\_\_ is not Blacklisted / De-registered / Debarred by any Government department / Public sector undertaking / private sector / or any other agency for which we have executed / undertaken the works / services during the last 03 (three) years.

For \_\_\_\_\_

Authorized signatory

Date:

**Annexure – II**

**Price Quote Format**  
**(To be typed on the vendor printed letter head)**

S. No	Description	Unit	Qty.	Base Rate	GST%	GST Amount	Total
1	Inverter – 1875 VA	Nos.	1				

\*Specifications should be as per notification.

SD paid particulars:

UTR No.	
Date of remittance	
Amount of remittance	Rs.25,000/-
Name of the Bank	
Name of the Branch	

Bank Account Particulars of Vendor:

Name of the Bank	
Name of the Branch	
IFSC	
Amount of refund / return	Rs.25,000/-
A/c No	
Type of Account	Savings Bank / Current Account

Seal & signature of Vendor